



ROFEL SHRI G.M. BILAKHIA COLLEGE OF PHARMACY

APPROVED BY PHARMACY COUNCIL OF INDIA (PCI) AND AFFILIATED TO GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD

Managed by Rotary Foundation for Education and Learning (ROFEL) Trust

Estd. In 1999

ROFEL NAMDHA CAMPUS, Vapi-Namdha Road, P.B. No. 11, Vapi (West) - 396191, Dist.- Valsad (Gujarat)

Tel: 9727723722 | 42 | 62; Email: rofelpharm@gmail.com; website: www.rofelpharma.org

MINUTES OF INTERNAL QUALITY ASSURANCE CELL MEETING

ROFEL Shri G. M. Bilakhia College of Pharmacy formed an official "Internal Quality Assurance Cell" (IQAC) on 15th March 2021 in order to achieve quality of services being offered in the institute. The meeting was held on 15th March 2021.

Agenda:

- 1) Constitution of IQAC
- 2) Duties and Responsibilities of IQAC.

Resolutions:

The following staff members are deputed as IQAC members

Sr no.	Name of member	Designation	Role
1	Dr. Arindam Paul	Principal & Professor	Chair-Person
2	Dr. Hitesh Dalvadi	Associate Professor	Member
3	Dr. Ankit Merai	Associate Professor	Member
4	Dr. Alishaben Patel	Associate Professor	Member
5	Dr. Shuchi Desai	Assistant Professor	Member
6	Mr. Jitesh Jariwala	Assistant Professor	Member
7	Mr. Kirankumar Solanki	Office Clerk	Administrative Member
8	Rtn. Dipak R. Shah	Trustee, ROFEL Trust	Member from Management
9	Rtn. Rajneesh Anand	Director and CEO, Themis Ritcher Medicare Pvt. Ltd, Vapi	External expert 1
10	Rtn. Sandeep Shah	CEO, Notional Specialities Product Company, GIDC, Vapi	External expert 2
11	Dr. Komal Parmar	Associate Professor	Member Secretary (Co-ordinator)



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The following set of aspects were selected as duties and responsibilities of the IQAC.

- To create learner centric environment to enhance the quality of education.
- To promote research work and good publications.
- To organize workshops, seminars/webinars on various topics of pharmacy.
- To document the activities for the overall quality assessment.
- To encourage extension activities.
- Development of quality culture in the institute.
- Preparation of NAAC manuals for accreditation purpose.

PRINCIPAL

ROFEL
Shri G. M. Bilakhia College of Pharmacy
VAPI.



HPD

AM
Amarsi

AP
Apakht

KP

SD
Pera

JJ
Jitesh

KS